

## **PRIVACY POLICY**

This is selltwin Inc.'s ("selltwin") privacy policy. This document explains selltwin's policies for the collection, use and disclosure of personal information. selltwin abides by applicable privacy legislation.

Selltwin provides corporate training products and services.

### **THE INFORMATION WE COLLECT**

selltwin collects information primarily by information actively provided by its customers. We collect browser based information such as IP addresses and Google analytics information.

The types of personal information we collect include names, contact information, and information about courses taken.

selltwin uses third party payment processors to process online customer payments. selltwin does not collect or see customer credit or debit card information customers give to those payment processors.

### **HOW WE USE THIS INFORMATION**

This information is used to provide our services. We may also use it to contact customers about services and courses offered by selltwin.

selltwin may use aggregate or anonymous information which will not be linked to identified individuals for various other uses for itself and third parties.

### **WHO WE SHARE THIS INFORMATION WITH**

selltwin does not share personal information with any third parties except as disclosed in this policy. selltwin may provide personal information to its consultants, subcontractors and professional advisers (which shall be bound by privacy obligations) to assist selltwin's uses disclosed herein.

We may use subcontractors located in the United States to process personal information or provide our training platform.

If selltwin ever desires to use your personal information for uses outside of those described herein, or disclose it to others, we will first obtain your explicit permission. If you do grant such permission, you may revoke it at any time.

### **SECURITY**

Personal information is protected by security measures appropriate to the nature of the information.

### **ACCESSING INFORMATION**

Individuals may review their personal information contained in selltwin files by contacting the selltwin privacy officer. If an individual believes that any of their personal information is inaccurate, we will make appropriate corrections.

### **GENERAL**

selltwin may amend this policy from time to time by posting an updated version on our website. If such amendments affect how selltwin uses or discloses personal information already held by selltwin in a material way, selltwin will obtain consent.

This policy was last updated on September 18, 2019.

Notwithstanding the general terms of this policy, the collection, use, and disclosure of personal information may be made outside of the terms herein to the extent provided for in any applicable privacy or other legislation in effect from time to time, or pursuant to court orders.

### **CONTACT US**

For more information on selltwin and privacy please contact our Privacy Officer at: [privacy@selltwin.com](mailto:privacy@selltwin.com).